



BOARD ACTION REQUEST FORM

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SECTION 1: PURPOSE

The BOARD ACTION REQUEST FORM is designed to 1) enhance the orderly and efficient conduct of Committee and Board meetings; 2) serve as prior notice to all interested parties; 3) aid the Committee Chairs in meeting preparation; 4) provide the Departments with a mechanism for formal communication with the Board; and 5) aid in the creation of the official record of the meeting.

To request an item be added to a committee agenda, submit the completed FORM and all supporting documentation to the applicable Committee Chair for consideration at least 5 days prior to the meeting date/time.

SECTION 2: OVERVIEW

Subject: Courts Building (Addition) Boiler Replacement **Requested by:** Greg Saunders

To Committee(s): ARPA, Finance **Meeting Date(s)** August 11, 18, 2022

Action Requested (Select One): ☒ Motion ☐ Resolution ☐ Ordinance ☐ Contract Approval

Executive Session ☐ YES ☐ NO **5 ILCS 120/2(c) Exception:** _____

Requestor's Recommended Action:

Motion to approve funding, in the amount of \$209,800, for the Courts Building boiler replacement from the ARPA Capital allocation

SECTION 3: PROPOSAL

Describe the action requested, including relevant background information, applicable statutory references, potential impact to the County and/or any other departments, and the proposed implementation timeline. Attach additional pages if needed.

At its March 24, 2022 meeting, the Lee County Board approved a bid from Loescher for the Courts Building (addition) boiler, however no funding source was identified in the motion. This action will clarify the intent of the Board to use ARPA Capital as a funding source.

SECTION 4: FINANCIAL IMPACT

Provide specific financial details including revenue or expenses associated with the request and if this is a one-time or recurring expense. If this is an unanticipated (unbudgeted) expense, explain the catalyst for the request. Attach relevant documents such as revenue/expense projections or vendor bids/quotes.

Budgetary Status (check all that apply): **Cost of Proposed Action:** \$ 209,800

- ☐ This action has no budgetary implications.
- ☐ Funds are available in this FY budget. Line-item Description/Number _____
- ☒ Funds are not budgeted in this FY. Proposed funding source: ARPA Capital
- ☐ If approved, funds will be requested for this action in next year's budget.
- ☐ This action will bring in additional revenue of \$_____ Line-item _____
- ☐ This action will reduce expenditures and/or be budget neutral.